

Name of meeting: Corporate Parenting Board

Date: 21st January 2019

Title of report: Revised Membership and Terms of Reference

Purpose of report:

To provide Corporate Parenting Board with a revised Board Membership and Terms of Reference for consideration and agreement.

Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	No
Key Decision - Is it in the Council's Forward Plan (key decisions and private reports)?	No
The Decision - Is it eligible for "call in" by Scrutiny?	Not applicable
Date signed off by Director & name	R Spencer-Henshall – 6.1.19
Is it also signed off by the Service Director for Legal Governance and Commissioning?	No financial implications
Is it also signed off by the Service Director - Legal Governance and Commissioning?	J Muscroft – sent 4.1
Cabinet member portfolio	Cllr V Kendrick – Children's Services

Electoral wards affected: N/A

Ward councillors consulted: N/A

Public or private: Public

1. Summary

- 1.1 The report presents revised Terms of Reference and membership for the Board to be considered and approved. The Board is asked to consider a change to the Membership to add the following key roles from Children's Services – Director of Children's Services, Service Manager (Looked after Children and Leaving Care), Practice Improvement Lead (Family Support and Child Protection) and the Improvement Partner. This will ensure that the Board has adequate representation from key areas within the Children's Service.
- 1.2 The existing terms of reference were agreed by Annual Council on 23rd May 2018. The Terms of Reference and Membership are appended to this report.

2. Information required to take a decision

- 2.1 The information required to take a decision is contained in Appendix 1.

3. Implications for the Council

3.1 Early Intervention and Prevention (EIP)

The Corporate Parenting Board ensures that Council fulfils its statutory duties as corporate parents for looked after children. It holds services and partners to account for their performance in terms of the outcomes for looked after children and where early intervention and prevention approaches should be adopted or improved.

3.2 Economic Resilience (ER)

A key consideration of the Board relates to the extent that looked after children are prepared for adulthood including their ability to gain and sustain paid employment.

3.3 Improving Outcomes for Children

The Corporate Parenting Board provides the oversight and accountability function for the outcomes of all Kirklees looked after children.

3.4 Reducing demand of services

The Corporate Parenting Board drives improvements in outcomes for looked after children and in doing so should reduce the demand for services once looked after children leave the care system.

3.5 Other (eg Legal/Financial or Human Resources)

Not applicable.

4. Consultees and their opinions

- 4.1 Not applicable

5. Next steps

- 5.1 Once approved by Corporate Parenting Board, the revised membership and terms of reference will be implemented with immediate effect.

6. Officer recommendations and reasons

- 6.1 It is recommended that the Corporate Parenting Board approves the change to the Membership of the Board to add the Children's Services – Service Manager (Looked after Children and Leaving Care), Practice Improvement Lead (Family Support and Child Protection) and the Improvement Partner and revised terms of reference for the 2018/19 municipal year.

7. Cabinet portfolio holder recommendation

- 7.1 That the change to the Membership and revised terms of reference are approved.

8. Contact officer

Helen Kilroy – Principal Governance and Democratic Engagement Officer 01484 221000
Steve Comb – Interim Head of Corporate Parenting 01484 221000
Ophelia Rix – Head of Safeguarding and Quality Assurance 01484 221000

9. Background Papers and History of Decisions

- 9.1 Terms of Reference Corporate Parenting Board – 23rd May 2018 Annual Council Meeting

10. Service Director responsible

- 10.1 Elaine McShane, Service Director – Family Support and Child Protection

Purpose: To ensure that the Council fulfills its responsibilities as good corporate parents for all their children in care.

The Corporate Parenting Board is accountable to Full Council through its Cabinet. Initial reporting of concerns will be escalated by the cabinet portfolio holder to appropriate governance bodies including Cabinet.

The Board will meet for a minimum of six times per annum.

Membership:

Cabinet Portfolio Holder Member
Elected Members representing all political parties
Chair of Children's Scrutiny Panel (ex-officio Member)
Service Director, Family Support & Child Protection – to be confirmed
Head of Corporate Parenting
Virtual School Head Teacher
Virtual School Chair of Governing Body
Service Director, Learning and Early Support
Health Commissioning Representative
Head of Safeguarding and Quality Assurance
Head of Localities Offer (Children and Families)
Service Manager, Family Support and Child Protection
Designated Nurse for Looked after children
Representatives from Kirklees Fostering Network
Director of Children's Services
Service Manager (Looked after Children and Leaving Care)
Practice Improvement Lead (Family Support and Child Protection)
Improvement Partner (Children's Services)

Representatives from a range of services and partner agencies will be invited as appropriate and will receive papers including: Director of Children's Services, Kirklees College, Calderdale and Kirklees Careers, Multi-Agency Safeguarding Hub, Sufficiency Team, Performance Team, Kirklees Foster Carers Network and Kirklees Neighbourhood Housing

Terms of Reference:

- 1 To consider and recommend ways in which the Council can improve the life chances of all children in care and care leavers.
- 2 To advise the Council's Cabinet and other governance bodies of actions that need to be taken.
- 3 To bring to the attention of the Council's Overview and Scrutiny Management Committee any areas which may warrant Scrutiny consideration
- 4 To ensure there are good partnerships between council departments and partner agencies and that Council services and partners are held to account for their strategies and operational delivery.
- 5 To provide an opportunity for the voice of our children and young people to inform the considerations and recommendations of the Board.
- 6 To maintain a strategic overview of new developments, initiatives, plans, policies and strategies that impact on services for children and young people in or leaving our care.
- 7 To monitor the performance of the Council by receiving regular progress reports on all performance

data relating to Corporate Parenting Services.

- 8 To receive regular reports on the progress and needs of care leavers including employment, further education, training, housing and health.
9. To consider statutory reports from the Adoption and Fostering Services, Independent Reviewing Officers, Residential and Youth Offending Teams and make recommendations.
10. To agree an annual work programme setting out its key priorities and areas for action.
11. To prepare an Annual Report on the areas considered by the Board, including its work programme, for presentation to Council and Kirklees Health and Wellbeing Board.
- 11 To acknowledge and celebrate in the achievements of children and young people in care and support and participate in annual celebration events.
- 12 Review on an annual basis the Statements of Purpose of the Kirklees Fostering Service and Kirklees Registered Children's Homes
- 13 To receive an Annual Report on:-
 - One Adoption (West Yorkshire)
 - Children who go missing from care
 - Health of looked after children
 - The educational outcomes for looked after children
 - The work of the Leaving Care Service
 - Children and young people placed outside the Kirklees boundary
 - Youth Offending Team relating to their work with children in care
 - Private Fostering Service
 - Children's Rights and Advocacy
 - Complaints and Compliments
 - Membership and Terms of Reference of the Board
 - The Sufficiency of Placements for Children in Care